***HOW TO MAKE A GOOGLE DOCS PRESENTATION***

1. Go to [www.gmail.com](http://www.gmail.com)
2. If you already have a Gmail, login, but if you don’t create an account
3. Once in your account click Drive on the top bar
4. Click Create in the red box on the left side of the screen
5. Click presentation
6. Choose a style for your slides
7. Put a title and subtitle on your first slide
8. Use the bars at the top to help you edit you presentation
9. When you are done, you can publish it or just log out
10. If you want to publish it, go to file and click publish to the web
11. Copy the link and put it on your website so people can see your presentation
12. You have just made a Google Docs Presentation!